



# eDOCS & eDOC LUGGAGE TAGS STEP-BY-STEP USER GUIDE

*for North American Guests*

It's easier than ever for Royal Caribbean guests to access their electronic cruise documents and request their luggage tags. Simply follow the following 5 steps.

## STEP 1: Access



Log on to <http://www.RoyalCaribbean.com/edocs>. Guests will be directed to the below log-in page where they will provide their last name, booking number, date of departure & ship name.

My Cruises

### GUEST VACATION DOCUMENTS

Please fill out the information below to access your cruise reservation and Guest Vacation Documents.

Your reservation information

\* Required Information

|                         |   |
|-------------------------|---|
| * Last Name or Surname: | <input type="text"/>  |
| * Reservation Number:   | <input type="text"/>  |
| * Date Of Departure:    | Day <input type="text"/> Month <input type="text"/> Year <input type="text"/> |
| * Ship Name:            | Select a ship <input type="text"/>  |

SUBMIT

#### Need help?

If you're having trouble, you can complete our [e-mail form](#) and one of our representatives will contact you. If you prefer, you can [call us](#) directly or [search this site](#) for more information.



## STEP 2: Cruise Documentation

After logging in, guests will land on the Cruise Documentation page which provides many important elements to be completed prior to departure, such as: requesting luggage tags, online check-in and completing activity waivers. To access their eDocs, guests will click on "Check Status" in the Guest Vacation Documents section. To request their luggage tags, they will click on "Request" in the Luggage Tags section.

### COUNTDOWN TO CRUISE

7 Night Eastern Caribbean Cruise Sailing On Oasis Of The Seas  
Departing 27-Mar-2010 from Fort Lauderdale, Florida

EMBARKING IN **24** DAYS

Previous *Check out our indispensable [Tips & Reminders](#).* (Show all reminders) Next

Reserved on Oct. 26, 2009 Emarking on Mar. 27, 2010

[Overview](#) [Messages](#) [Pre-Cruise Planner](#) **[Cruise Documentation](#)** [Cruise Details](#) [Tips & Reminders](#)

### Cruise Documentation

Nobody likes a full Inbox. Here are the documents you'll need to review and then put in your Outbox before you leave. You can also check your passport requirements and complete online check-in.

#### Online Check-in

Check-in online to expedite your boarding process at the pier.

[Check Status](#)

#### Guest Vacation Documents

These documents contain your reservation details and other important information you will need to board your ship. You can elect to receive your tickets by mail for a fee or electronically.

[Check Status](#)

#### Onboard Activities Waivers

Save time and sign waivers online in advance for activities like the Rock Climbing Wall, FlowRider®, Zip Line and more! Simply click on the button below to get started.

[Onboard Activities Waivers](#)

#### Important Information You Must Read Before Your Departure

[Travel Requirements](#)

#### Luggage Tags

Royal Caribbean's ship luggage tag program provides you with personalized luggage tags before leaving home. Each luggage tag mailer contains eight (8) colorized tags, specific to your ship, sailing date and stateroom assignment.

[Request](#)



## STEP 3: Accessing eDocs

If the guests click on “Check Status” from the cruise documentation page, they will be linked to the page illustrated below. Guests then have the option to view or print their documents. This completes the process for accessing guest documents online. *Proceed to Step 4 if requesting luggage tags.*

< [Exit and View Reservation](#) | [Cruise Details](#) | [Guest Information](#) | **Documents & Check-In** | [Cruise Enhancements](#)

### Guest Vacation Documents

Your electronic Guest Vacation Documents are now ready. Guests may receive individual or shared documents, depending on their home address, departure port and other details. Please contact Customer Service with any questions.

Click on "View Document" beside your name to view an interactive version of your Guest Vacation Documents. You will need Adobe® Flash Player 10 to view the documents. If you do not have Adobe Flash Player 10, [download the free player now](#).

If you would like to print a PDF version of your documents, click on "Print Document" beside your names. You will need Adobe® Acrobat to print this PDF. If you do not have Adobe Acrobat, [download the free reader now](#).

**DOWNLOAD GUEST VACATION DOCUMENTS FOR...**

|          |                               |                                |
|----------|-------------------------------|--------------------------------|
| John Doe | <a href="#">VIEW DOCUMENT</a> | <a href="#">PRINT DOCUMENT</a> |
| Jane Doe |                               |                                |

[CANCEL](#)

#### Reservation Summary

[View Full Summary Details](#)

**Reservation Number:** 5555555

**Cruise:** 7 Night Eastern Caribbean Cruise

**Ship Name:** Oasis of the Seas

**Sail Date:** 18-Sep-2011 to 25-Sep-2011

**Departing From:** Fort Lauderdale, Florida

**Number of Guest(s):** 2

**Stateroom:** Deck Six, Superior Ocean View Strm W/bal #6136

If any information is incorrect or you'd like to change something, please contact your Travel agent  
Vacation Planner Usa  
14700 Caribbean Way  
Miami FL

[View Full Itinerary](#)



## STEP 4: Requesting Luggage Tags

If the guests click on “Request” under the Luggage Tags section of the cruise documentation page, they will be linked to the page below. Guests will then provide their mailing information in the fields provided and click “submit” to complete their request. Please note that eDoc luggage tags must be submitted at least 14 days prior to sailing and are currently only available for bookings made in North America. Luggage tags will be mailed to North America addresses only.

[< Exit and View Reservation](#)

### Luggage Tags

Enter or modify the address where you would like your luggage tags sent.  
**Please Note:** Luggage Tag Mailers are only available to be mailed to addresses in the Countries that appear in the Country drop down.

*Need technical assistance?*

**CALL (800) 398-9819**

or [click here](#)

#### \* Required Information

\* First Name or Forename:

\* Last Name or Surname:

\* Mailing Address 1:

Mailing Address 2:

\* City or Town:

\* State or Province:

\* Zip or Postal Code:

\* Country:

[Luggage Tags](#) 

SUBMIT

#### Reservation Summary

**Reservation Number:** 5555555

**Cruise:** 7 Night Eastern Caribbean Cruise

**Ship Name:** Oasis Of The Seas

**Date Of Departure:** 27-Mar-2010

**Departing From:** Fort Lauderdale, Florida

**Guest 1:** John Doe

**Guest 2:** Jane Doe



ABOUT SSL CERTIFICATES



## STEP 5: Confirmation

Once guests submit their request, they will receive the following confirmation. It is recommended that guests save this confirmation for their records. A set of 8 self adhesive & customized eDoc luggage tags will be mailed via the United States Postal Service. This completes the process for requesting luggage tags.



[My Cruises](#)

[< Exit and return to the Royal Caribbean Homepage](#)

[< Exit and View Reservation](#)

### Thank You

Your ship luggage tag request has been submitted for processing. You can expect to receive these tags by mail within several business days. Please print a copy of this confirmation for your records. We look forward to welcoming you onboard.

*Need technical assistance?*

**CALL (800) 398-9819**

or [click here](#)

[Print This Page](#)

Your Luggage tags, requested on <month> <day>, <year>, will be mailed to:

<First Name> <Last Name>  
<Address 1>  
<Address 2>  
<City>, <ST> <ZIP>  
<Country>

[Return to Your Vacation Summary](#)

[Print This Page](#)



ABOUT SSL CERTIFICATES



## ADDITIONAL OPTION:

### Request eDoc Luggage Tags Via Online Check-in:

Guests may also request their eDoc luggage tags at the same time they are completing Online Check-in, as long as it's at least 14 days prior to sailing. Guests will be able to submit their request by selecting the "Request Luggage Tags" button at the bottom of the Online Check-in page. Guests will then follow steps 3 to 5 to complete the request.

< [Exit and View Reservation](#)
[Cruise Details](#) | [Guest Information](#) | **[Online Check-In](#)** | [Pre-Cruise Planner](#)

#### Online Check-In

Guest Status

Language Preference: English

Completing Online Check-In for all the guests in your reservation will save you from having to fill out forms at the pier and must be completed 3 days prior to your sail date. When you arrive at the pier with everyone in your party, you'll just need your SetSail Pass, identification documents and credit card used to establish onboard expense accounts for each guest to board and begin your adventure.

Check in everyone in your reservation or fill out forms for one or two guests now and come back to do the others later. Any way you choose to do it is fine with us. Please note that the information requested on these pages must be identical to the information as it appears on the [identification documentation](#). Discrepancies may result in delayed or denied embarkation.

In order to complete the Online Check-In process you will need the following information:

- Proof of Citizenship Information and appropriate photo identification for each guest in your reservation
- Credit Card information in order to establish an onboard charge account
- Crown & Anchor Membership Number (if you are a member)

If you are the parent or guardian of a minor who is traveling with you under a different reservation number, you will need to do the following:

- Under the minor's reservation number, complete Step 1 Guest Information, save it and exit.
- Then under the parent/guardian's reservation number in the Cruise Ticket Contract section, you can associate the minor's reservation by clicking on "Add and accept all of the conditions stated above for minors in another reservation". Enter the minor's name and reservation number. This will enable you to accept the terms and conditions of the Cruise Ticket Contract on the minor's behalf.

You will need to complete all steps in the Online Check-In process in order to access and print the SetSail Pass.

If you require assistance with the Online Check-In process or your SetSail Pass, please call (800) 398-9819 or click here for our [Contact Us](#) information.

| BEGIN CHECK-IN   | STEP 1  | STEP 2  | STEP 3   | STEP 4   |
|--|---|---|--|--|
| <p>Select Guest(s)</p> <p><input checked="" type="checkbox"/> All Guests</p> <p><input checked="" type="checkbox"/> John Doe</p> <p><input checked="" type="checkbox"/> Jane Doe</p> <p style="text-align: center;"><a href="#">BEGIN CHECK-IN</a></p> | <p>Guest Information</p> <p><a href="#">What is this?</a></p> | <p>Onboard Expense Account</p> <p><a href="#">What is this?</a></p> | <p>Cruise Ticket Contract</p> <p><a href="#">What is this?</a></p> | <p>SetSail Pass</p> <p><a href="#">What is this?</a></p> <p>You will need to complete all steps in the Online Check-In process in order to access and print the SetSail Pass.</p> <p>If you require assistance with the Online Check-In process or your SetSail Pass, please call (800) 398-9819 or click here for our <a href="#">Contact Us</a> information.</p> |

**Luggage Tags**

Royal Caribbean's ship luggage tag program provides you with personalized luggage tags before leaving home. Each luggage tag mailer contains eight (8) colorized tags, specific to your ship, sailing date and stateroom assignment.

[REQUEST LUGGAGE TAGS](#)

*Need technical assistance during your online check-in?*

**CALL (800) 398-9819**

[click here](#) for international numbers or [click here](#) for our tutorial.

**Reservation Summary**

**Reservation Number:** 5555555

**Cruise:** 7 Night Eastern Caribbean Cruise

**Ship Name:** Oasis Of The Seas

**Sail Date:** 27-Mar-2010 to 03-Apr-2010

**Departing From:** Fort Lauderdale, Florida

**Number of Guest(s):** 2

**Stateroom:** Deck Eleven, Superior Ocean View Strm Wbal #11540

[SetSail Pass Frequently Asked Questions](#)

[View Full Itinerary](#)

[View Your Ship](#)

[View Your Deck Plans](#)  
[Print your Deck Plans](#)

[View Your Stateroom](#)

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